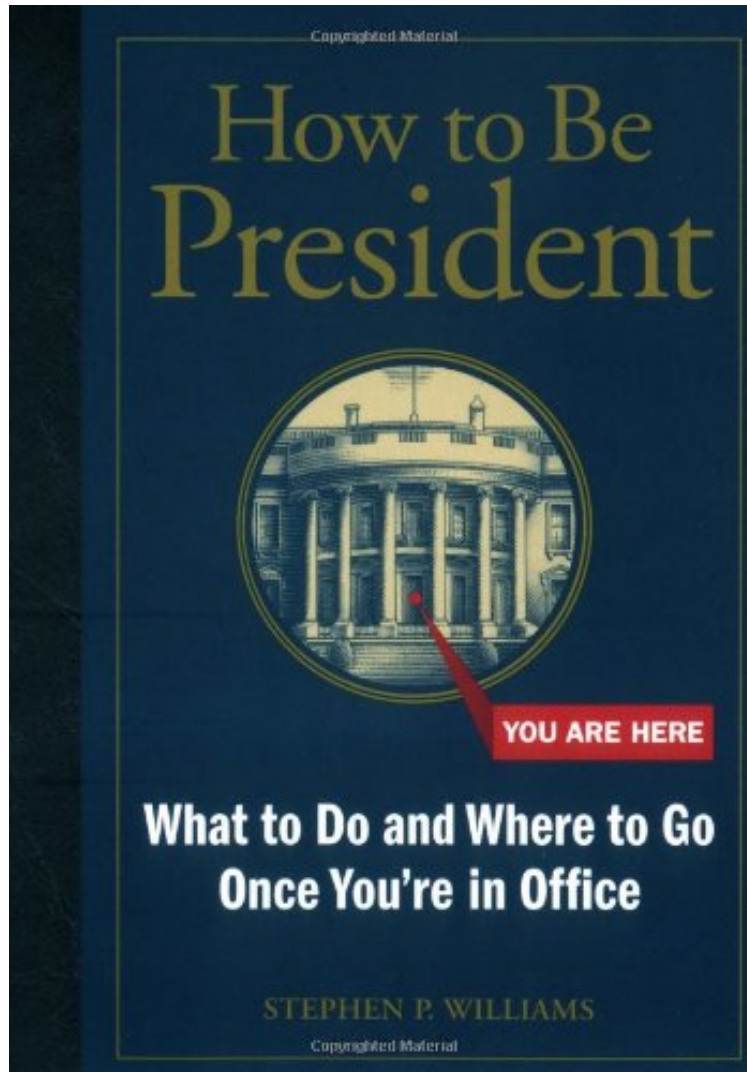


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# How to Be President: What to Do and Where to Go Once You're in Office

*Stephen Williams*

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Congratulations! You've won the election and taken your oath. You wake up on your first day in the White House—now what do you do? Where's the bathroom? How do you get breakfast? What time is your first meeting? When can you use Air Force One? Can you order a pizza from the Oval Office? What line do you use for personal phone calls? This fully illustrated, how-to, hands-on handbook explains the nuts and bolts of being the President of the United States. Discover how to read a teleprompter, greet foreign dignitaries, and light the White House Christmas tree. Learn where to sit at Cabinet meetings and whether you need to bring your own ball to the White House bowling alley. Your job benefits, vacation schedule, and all the other perks and duties are clearly explained in this indispensable manual. It's a tough job, and somebody's got to do it.

From Publishers Weekly Dubya may already know the ropes, but John Kerry might find this handbook useful should he find himself residing at 1600 Pennsylvania Avenue next year. If the general state of affairs hasn't improved from today, he may want to skip right to chapter four: "Getting Serious—Dealing with Crises and the Press." Among its handy tips is this piece of cynical advice: embarrassing news should be released on Friday afternoon because people pay less attention to the Saturday news. Elsewhere, Williams answers the FAQ how does the president get snacks? But even readers who have no plans to become POTUS will find unusual info here, such as detailed maps of the West Wing and Air Force One, and an explanation of what the "nuclear football" is. Sometimes funny, sometimes informative, this volume will amuse anyone obsessed with presidential trivia. Copyright © Reed Business Information, a division of Reed Elsevier Inc. All rights reserved. About the Author Stephen P. Williams has written for the New York Times, Newsweek, and Martha Stewart Living. He lives in New York City.